



**CITY OF LIGHTHOUSE POINT, FLORIDA
CITY COMMISSION BUDGET WORKSHOP MINUTES
JUNE 28, 2016 – 5:05 P.M.**

The City Commission meeting was held in Fletcher Hall, located at 2200 N.E. 38 Street, Lighthouse Point, Florida 33064.

Call to Order

The budget workshop of the City Commission of the City of Lighthouse Point, Florida, was called to order at 5:05 p.m. by Commission President Van Buskirk to review and consider the proposed budget for Fiscal Year 2016-2017.

Roll Call

Mayor Glenn Troast	City Clerk Jennifer M. Oh
Commission President Kyle Van Buskirk	Finance Director Frank DiPaolo
Commission Vice President Sandy Johnson	Fire Chief David Donzella
Commissioner Jason D. Joffe	Library Director Christy Keyes
Commissioner Michael S. Long	Police Chief Ross Licata
Commissioner Earl Maucker	Public Works Director Charles Schramm
City Administrator John D. Lavisky	Recreation Director Becky Lysengen
City Attorney Michael D. Cirullo, Jr.	

Mayor Troast and Finance Director DiPaolo provided an overview of the proposed budget.

GENERAL FUND REVENUES FISCAL YEAR 2016-2017

Ad Valorem Taxes	\$7,170,440
Gas Taxes	189,000
Franchise Fees	936,000
Utility Service Taxes	2,434,333
Local Business Taxes	65,000
Permits	795,500
Intergovernmental	1,155,000
User Charges – City Clerk	41,000
User Charges - Police	36,200
User Charges - Fire	280,300
User Charges - Library	3,150
User Charges - Recreation	83,500
Fines and Forfeitures	101,350
Special Assessments	610,000
Miscellaneous Revenue	116,000
Other Sources	444,719
Use of Budget Surplus	--
Total General Fund Revenues	\$14,461,492

GENERAL FUND EXPENSES FISCAL YEAR 2016-2017

BUDGET REQUEST CITY COMMISSION

Personal Services	\$42,310
Operating Expenditures	47,826
Grants and Aids	10,768
Total City Commission	\$100,904

BUDGET REQUEST MAYOR

Personal Services	\$28,881
Operating Expenditures	16,730
Total Mayor	\$45,611

BUDGET REQUEST FINANCE & ADMINISTRATION

Personal Services	\$617,704
Operating Expenditures	119,030
Total Administration/Finance	\$736,734

BUDGET REQUEST CITY ATTORNEY

Operating Expenditures	\$135,270
Total City Attorney	\$135,270

BUDGET REQUEST SUPPORT SERVICES

Personal Services	\$104,200
Operating Expenditures	501,550
Capital Outlay	200,000
Debt Service	178,411
Total Support Services	\$984,161

Discussion ensued regarding the installation of a video recording system in the Commission Chambers. Consensus of the City Commission was for City Administration to put out a Request for Proposal to get a better understanding of the costs associated with implementing a camera system.

BUDGET REQUEST POLICE DEPARTMENT

Personal Services	\$4,961,412
Operating Expenditures	250,587
Capital Outlay	99,764
Total Police Department	\$5,311,763

BUDGET REQUEST FIRE DEPARTMENT

Personal Services	\$3,638,190
Operating Expenditures	197,305
Capital Outlay	36,600
Total Fire Department	\$3,872,095

GENERAL FUND EXPENSES FISCAL YEAR 2016-2017 – continued

BUDGET REQUEST BUILDING DEPARTMENT

Personal Services	\$272,552
Operating Expenditures	289,864
Capital Outlay	24,000
Total Building Department	\$586,416

BUDGET REQUEST CODE ENFORCEMENT

Personal Services	\$252,680
Operating Expenditures	19,495
Total Code Enforcement	\$272,175

BUDGET REQUEST PUBLIC WORKS

Personal Services	\$946,561
Operating Expenditures	402,871
Capital Outlay	10,000
Total Public Works	\$1,359,432

BUDGET REQUEST COMMUNITY BUS

Personal Services	\$34,024
Operating Expenditures	9,630
Total Community Bus	\$43,654

BUDGET REQUEST LIBRARY

Personal Services	\$292,659
Operating Expenditures	33,171
Capital Outlay	56,000
Total Library	\$381,830

BUDGET REQUEST RECREATION

Personal Services	\$273,073
Operating Expenditures	166,045
Capital Outlay	40,000
Other Uses – Transfers Out	152,329
Total Recreation	\$631,447

Total General Fund Expenditures **\$14,461,492**

REVENUE BUDGET TENNIS CENTER

Charges for Services	\$231,629
Total Tennis Center	\$231,629

BUDGET REQUEST TENNIS CENTER

Personal Services	\$185,069
Operating Expenditures	33,560
Capital Outlay	13,000
Total Tennis Center	\$231,629

REVENUE BUDGET GARBAGE FUND

Charges for Services	\$1,740,000
Miscellaneous Revenues	61,000
Contributions	22,000
Total Garbage Fund	\$1,823,000

BUDGET REQUEST GARBAGE FUND

Operating Expenditures	\$1,768,000
Other Uses	55,000
Total Garbage Fund	\$1,823,000

REVENUE BUDGET DEBT SERVICE FUND

Taxes	\$400,000
Interest	60
Use of Budget Surplus	7,659
Total Debt Service Fund	\$407,719

BUDGET REPORT DEBT SERVICE FUND

Debt Service	\$407,719
Total Debt Service Fund	\$407,719

REVENUE STORMWATER UTILITY FUND

Charges for Services	\$265,000
Miscellaneous Revenues	1,500
Total Debt Service Fund	\$266,500

BUDGET REPORT STORMWATER UTILITY FUND

Operating Expenditures	\$52,000
Capital Outlay	145,000
Other Uses	69,500
Total Debt Service Fund	\$266,500

There being no further business the budget workshop was adjourned at 6:08 p.m.

ATTESTED

APPROVED

By: Jennifer M. Oh
Jennifer M. Oh, City Clerk

By: Kyle Van Buskirk
Kyle Van Buskirk, Commission President

