

REQUIREMENTS FOR ADDITION RESIDENCE PERMITS

MUST HAVE ALL OF THE FOLLOWING IN ORDER TO ACCEPT FOR REVIEW:

- ___ 1. Two sets of plans, signed and sealed by an architect or engineer indicating square footage of addition
- ___ 2. Two sets of energy calcs for air conditioning
- ___ 3. Two surveys and two site plans showing the setbacks as required by zoning code
- ___ 4. All Product Approvals signed and approved by the Designer of Record
- ___ 5. Two sets of Soil Density Tests
- ___ 6. A plan review deposit of \$100.00 / \$400.00 if drainage is required.
- ___ 7. If the project increases the property by approximately 30%, (code section 42-374) a drainage plan may be required. If required 3 sets signed and sealed need to be submitted separate from the addition plans.
- ___ 8. If the home is located on the water, two signed and sealed letters from an Engineer regarding the condition of the seawall and that it can support the added upland improvements.
- ___ 9. Calculations prepared by the designer of record as per F.B.C 104.6.4.3
- ___ 10. All Building, Electrical, Plumbing and Mechanical applications must be included at time of submittal and include Lot, Block, and Subdivision, job value, all counts and square footage of the new Addition
- ___ 11. If the permit is being applied for by an Owner, then an Owner Builder Affidavit must be completed and notarized.

APPLICATIONS THAT ARE REQUIRED AT TIME OF SUBMISSION OF PERMIT

- ___ 1. Additon
- ___ 2. Roof

- ___ 3. High voltage Electric
- ___ 4. Low Voltage electric (tv, phone, vacuum, stereo, satellite, alarm, etc)
- ___ 5. 30 Day Temp
- ___ 6. Plumbing
- ___ 7 Mechanical A/c
- ___ 8. Mechanical vacuum (if applicable)
- ___ 9. Plumbing gas (if applicable)
- ___ 10. Fireplace (if applicable)
- ___ 11. Drainage
- ___ 12. Shutters