



WINDOWS AND DOORS

Permits requirements

MUST HAVE ALL OF THE FOLLOWING IN ORDER TO ACCEPT APPLICATION:

Retrofit Windows (Windows with same size and location):

- Building application: -
Must include Lot, Block and subdivision, and job Value
- Two copies of the current product approvals.
Must highlight all components, connections and method of anchorage.
- If no impact rating:
Shutter permit shall be required with a valid product approval.
In case of existing shutter provide permit number.
- Include a survey showing the footprint of property and indicate the location and size of work to be installed.
Location of bedrooms shall be indicated.
- All bedrooms shall have an egress (if existing opening is big enough).
- All Egress openings shall have latching mechanism no higher than 54inch AFF.
- Two copies of the product approval review form completed. (Window /door schedule).

Non-Retrofit Windows (New location and/or new size):

- Building application: -
Must include Lot, Block and subdivision, and job Value
- Two copies of the current product approvals.
Must highlight all components, connections and method of anchorage.
- If no impact rating:
Shutter permit shall be required with a valid product approval.
- Include a survey showing the footprint of property and indicate the location and size of work to be installed.
Location of bedrooms shall be indicated.
- All bedrooms shall have an egress
- Two sets of drawings signed and sealed by a professional Engineer/Architect.
- Two copies of the product approval review form completed. (Window /door schedule).

