

Appointing a campaign treasurer and opening a campaign bank account are the first things to do.

PLEASE BE SURE TO FILE FORM DSDE-9 WITH CITY CLERK PRIOR TO OPENING YOUR CAMPAIGN ACCOUNT.

Chapter 11 – Candidate and Campaign Treasurer Handbook Checks

IMPORTANT: Only a campaign treasurer or deputy campaign treasurer is allowed to sign checks drawn on the campaign account. The campaign treasurer or deputy campaign treasurer who signs a check shall be responsible for the completeness and accuracy of the information on the check and for ensuring it is an authorized expenditure. ***Candidates are prohibited from signing campaign checks unless they have appointed themselves campaign treasurer or deputy treasurer.*** A candidate

There is a \$50 filing fee, as well as the qualifying fee imposed by the State of 1% of the annual salary of the office sought, which is \$18.00 for the position of City Commissioner.

Both checks are to be made payable to the City of Lighthouse Point, and given to the City Clerk along with your qualifying papers. Please be sure that the campaign checks are signed by the Campaign Treasurer.